



Skagit County Public Health

Environmental Health

Food & Living Environment

Food Establishment Permit Application

RESET**Office Use Only**

Est. ID: _____ INV#: _____

RCVD Date: _____ By: _____ \$ _____

EH Use Only☐ PWS ID: _____ Grp: ☐ A ☐ B☐ Additional areas, #: _____

Fill out the application completely and submit with required attachments. See reverse for instructions and definitions.

Applications submitted without required documents may be rejected or assessed a late fee.

Payment	☐ Cash	☐ Check	☐ Money Order	☐ Card
	Cardholder Name & Phone _____			

Establishment	Establishment Name			
	Street Address			
	City, State, Zip			
	Mailing Address			
	City, State, Zip			
	Phone		Email	
	Manager Name		Title	

Ownership	Owner Name			UBI		
	Phone			Email		
	Type	☐ Association	☐ Partnership	☐ Individual	☐ Corporation	☐ Other

Hours	☐ Year-Round	☐ Seasonal	Season Open Date			Season Close Date			
			Mon	Tues	Weds	Thurs	Fri	Sat	Sun
	Open								
	Close								

Septic	☐ N/A	Date Last Inspection		☐ Shared system, name:	
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Attachments	All Permits	☐ Catering	☐ Mobile Units
	☐ Name, title, and address of all owners and/or officers	☐ Commissary Agreement	☐ Restroom Agreement
	☐ Menu	☐ Catering menu	☐ Commissary Agreement/Waiver
	☐ Floor plan		☐ List of service locations/route

By signing this application, I attest that this application is complete and accurate. I agree to comply with the requirements of WAC 246-215 and SCC 12.36 and will permit the health officer or their agent to access the food establishment and review records and other information as required. I understand that permits are not transferrable between people or establishments and that all changes in operations must be approved in advance.

Signature		Date	
Print Name		Title	

Skagit County Public Health – Food Establishment Permit Application

2026 Food Establishment Annual Permit Fees	
Base Rates	2026
Risk Level 1 (Fixed, Mobile, Independent Catering)	\$335
Risk Level 2 (Fixed, Mobile, Independent Catering)	\$535
Risk Level 3 (Fixed, Mobile, Independent Catering)	\$625
Surcharges	2026
Additional area (each)	\$170
On-site Septic System	\$120
Catering (In addition to a fixed establishment permit)	\$170
Other	2026
Commissary Kitchen	\$105
Late fee (≥30 days)	\$75
Hourly Rate	\$130
Visit https://www.skagitcounty.net/Departments/Health/feeschedule.htm for the complete schedule of charges.	

Definitions

Uniform Business Identifier (UBI): A nine-digit number that registers you with several state agencies and allows you to do business in Washington State.

- You may apply for a UBI by submitting a Business License Application through the Washington Department of Revenue at <https://dor.wa.gov/open-business>.

Catering operation: a person or business who contracts with a client to prepare a specific menu and amount of FOOD in an APPROVED FOOD ESTABLISHMENT for service to the client's guests or customers at a different location.

Catering does not include “to-go” or “delivery” food service where the food establishment relinquishes prepared food to the client and does not prepare, serve, or otherwise handle food outside the approved food establishment.

Mobile food unit: a readily moveable food establishment. This may include a food truck, trailer, pushcart, or other portable unit.

Commissary: an APPROVED FOOD ESTABLISHMENT where FOOD is stored, prepared, portioned, or PACKAGED for service elsewhere.

Catering operation: a person or business who contracts with a client to prepare a specific menu and amount of FOOD in an APPROVED FOOD ESTABLISHMENT for service to the client's guests or customers at a different location.

- Catering does not include “to-go” or “delivery” food service where the food establishment relinquishes prepared food to the client and does not prepare, serve, or otherwise handle food outside the approved food establishment.