

Skagit County EMS & Trauma Care Council Advisory Board Meeting

February 19, 2025, 9am-10am

EMS Richenson Room w/ GoToMeeting

<u>Present:</u> Josh Pelonio – EMS Director Wood Weiss – District 13 Chief Dan Laine – Burlington EMS Division Chief Glen Gardner – Sedro Woolley Assistant Chief Dwight Worden– Cascade Ambulance Margie Campbell – Anacortes Hospital	<u>Absent:</u> Matthew Russell – EMS Medical Program Dir. Eddie Hills – Town of Lyman Mayor Lance Ford – Fire District 8 Commissioner Velma Lockrem – Swinomish PD
<u>Ex Officio Absent:</u> Peter Browning - Skagit County Commissioner	<u>Observer:</u> Lani Miller – Skagit Public Health Mike Lanker – EMS Assistant Medical Program Dir. Rick Kowsky – Cascade Ambulance Josh Peters – NW Ambulance
<u>Non-Voting:</u> Jill Hoogerhyde – Skagit EMS Training Freya Peebles – Skagit EMS Admin. Coordinator	

Opens at 9am.

Welcome: G. Gardner

- G. Gardner calls meeting to order.
- 08-21-2024 Meeting Minutes
 - **D. Laine Moves to approve the 08-21-2024 meeting Minutes – W. Weiss**
Seconds, Opposed: None

EMS Department Updates

EMS System Updates: J. Pelonio

- **Contracts**
 - Finalizing contracts for the next levy cycle
 - District contract went out and we're starting to get them back
 - Will begin routing shortly
 - Renewed contract with Skagit Valley College for the EMT program
 - In the process of putting together a pilot program to offer EMT training in Concrete
 - Currently 10-12 people interested
 - Trial basis. If successful we'll look at making it a regular thing
- **2024 EMS Annual Report is out**
 - Has been emailed out
 - Can also find it on the County Website
- **Draft MPD Policies**

- In the process of providing some policies to better match the DOH rules
- Some of them you've seen before, the name has just changed
- All of the approved MPD Policies can be found in the protocol app
 - Currently the only one in there is the Hospital Divert Policy
- 2 draft policies are with DOH for review
 - MPD Delegation
 - EMS Training Course Approval
 - To include a DocuSign process where applicable
- 2 additional that are in draft form but will require more revision
 - Controlled Substance and Accountability
 - Required Supplies Medication and Equipment List

Education/Training Updates: J. Hoogerhyde

- OTEP Plan
 - Submitted in November
 - Self reviewed
 - Currently awaiting approval
- Protocols
 - Open book testing has gone out
 - After feedback we'll be breaking it into 4 parts
 - New people with county will be required to take the test
 - Changes can be made
 - If errors are found let us know
- HELMS
 - Has been delayed
 - Plan is to move to all electronic application
 - Is Secure Access Washington
 - Will send out education when applicable

North Region EMS & Trauma Care Council Updates: J. Pelonio

- North Region No longer has an Executive Director
- Mike Hilley has stepped up: R. Kowsky
 - Has been doing a great job
- Membership
 - If you have desire to serve there are a lot of opportunities

Old Business:

- **Bylaws Review**
 - This group has been around since 2018 and some things have changed
 - DOH rules

- Reviewing initial training as an example
- Would like a first pass for updates
 - Open to suggestions
 - Goal of having a revised draft by the next meeting

New Business:

- **Advisory Board Member Vacancies**
 - **Terming out Positions**
 - Margie Campbell – Hospital Position
 - M. Campbell fine to stay on
 - **D. Laine Moves to approve reappointment M Campbell – W. Weiss Seconds, Opposed: None**
 - Dan Laine – ALS Position
 - **W. Weiss Moves to approve reappointment D. Laine – J. Pelonio Seconds, Opposed: None**
 - Eddie Hills – Elected Position
 - If someone knows of someone who may be interested could put out feelers
 - Could wait to revise bylaws to reduce board position
 - Lance Ford – Rural Position
 - Paul Ross – Hospital Position – Resigned
 - Term continues through Feb 2027
 - Historically we've reached out to the organization to see if they have someone they'd like to take over the position
 - **D. Laine Moves to inquire is Brook Moser from Skagit Hospital is interested in the position – J. Pelonio Seconds, Opposed: None**
 - Jennifer Sass-Walton – Resigned – intending to retire at the end of this year
 - Lani Miller provides experience and is willing to serve the remainder of her term
 - **W. Weiss Moves to appoint L. Miller to serve the remainder of J. Sass-Waltons term – D. Laine Seconds, Opposed: None**
 - Resolutions will be routed
 - Will reach out to see if we can get a Rural Fire Agency representative
 - Will send out Bylaws for edits
- **Vice Chair Transition to Chair**
 - **With Paul leaving Glen Gardner will migrate to the Chair Position**
- **Elect New Vice Chair**
 - **Position is explained**
 - **Dwight Worder is willing to serve as Vice Chair**

- **D. Laine Moves to appoint Dwight Worden to Vice Chair – W. Weiss Seconds, Opposed: None**

Votes:

- 08-21-2024 Meeting Minutes: **D. Laine Moves to approve the 08-21-2024 meeting Minutes – W. Weiss Seconds, Opposed: None**
- Board Member Positions
 - Hospital Representative for new Term: **D. Laine Moves to approve reappointment M Campbell – W. Weiss Seconds, Opposed: None**
 - ALS Representative: **W. Weiss Moves to approve reappointment D. Laine – J. Pelonio Seconds, Opposed: None**
 - Hospital Position – Paul Ross’s remaining term: **D. Laine Moves to inquire is Brook Moser from Skagit Hospital is interested in the position – J. Pelonio Seconds, Opposed: None**
 - Prevention Specialist: Jennifer Sass-Walton’s remaining term: **W. Weiss Moves to appoint L. Miller to serve the remainder of J. Sass-Waltons term – D. Laine Seconds, Opposed: None**
 - G. Gardner will move to the Chair Position. With this move Dwight Worden is willing to serve as the Vice Chair: **D. Laine Moves to appoint Dwight Worden to Vice Chair – W. Weiss Seconds, Opposed: None**

Round Table

F. Peebles: Will be making Car Seat Checks available for walk-in on Mondays during the hours of 9-12. First Come in our parking lot.

Adjourned: 0928

Next Meeting: 9a-10a May 21, 2025, Location: Richenson Training Room – 2911 E College Way, Mount Vernon, WA w/ Zoom Teleconference Option