



Skagit County Public Health

Environmental Health

Food & Living Environment

Recreational Water Facility

Permit Application

Office Use Only	
Est. ID: _____	INV#: _____
RCVD Date: _____	By: _____
\$ _____	
EH Use Only	
☐ PWS ID: _____	Grp: ☐ A ☐ B

Fill out the application completely. See reverse for instructions and definitions. **Applications submitted without required documents may be rejected or assessed a late fee.** A 3% processing fee may be assessed on credit/debit transactions.

Pmt	☐ Cash	☐ Check	☐ Money Order	☐ Card
	Cardholder Name & Phone			

Facility Contact	Facility Name			
	Physical Address			
	Mailing Address			
	Site Contact Name		Email	
	Daytime Phone		Alt. Phone	

Owner	Owner Name		UBI	
	Phone		Email	

Septic	☐ N/A	Date Last Inspection		☐ Shared system, name:	
---------------	------------------------------	----------------------	--	---	--

Facility Information	Status	☐ General Use (accessible to public)		☐ Limited Use (open only to residents/guests)				
	Season Open Date				Season Close Date			
		Mon	Tues	Weds	Thurs	Fri	Sat	Sun
	Open							
	Close							
	Type & Quantity			# Seasonal	# Year-Round	Volume (gallons)		
	☐ Pools							
	☐ Spas or Cold Plunges							
☐ Spray Pads					☐ Recirculating			
☐ Float/Isolation Tanks								

Training	List all Pool Operators below. Attach separate sheet if needed. See reverse for training information.			
	Operator 1		Operator 2	
	Operator 3		Operator 4	

By signing below, I attest that the information provided is accurate and correct. I agree to comply with Washington State and Skagit County Environmental Public Health and other applicable regulations regarding the above-named facility. I agree to provide access to the facility for inspection and records review as required by code. I understand that permits are not transferable between people or facilities & that all changes to facilities or operations must be approved in advance.

Signature		Date	
Print Name		Title	

Skagit County Public Health – Water Recreation Permit Application

Instructions

All water recreation facilities must submit a permit renewal application annually with the appropriate fee and all required supporting documents. Complete applications are due before the expiration date of your current permit. Late or incomplete applications may be assessed a late fee.

Pool Operator Training

Any person who works on the pool, test water quality, or otherwise oversees pool operations must complete the Pool Operator Training every 3 years. Training information is on our website at <https://www.skagitcounty.net/Departments/HealthEnvironmental/recreation.htm>

Facility Changes

All changes to your facility design or operation must be approved in advance by Skagit County Public Health. This includes replacing key equipment such as pumps, disinfection system components, filters, etc. Depending on the scope of the changes, you may be required to apply for plan review with the Washington Department of Health **before** making any changes.

Definitions

Uniform Business Identifier (UBI): A nine-digit number that registers you with several state agencies and allows you to do business in Washington State.

- You may apply for a UBI by submitting a Business License Application through the Washington Department of Revenue at <https://dor.wa.gov/open-business>.

Limited Use: Any swimming, spa, wading, or spray pool regulated under WAC 246-260 at an apartment, assisted living facility, condominium, fraternity, homeowners association, hotel, mobile home park, motel, recreational vehicle park, sorority or rental housing unit for the use of the persons living or residing at the facility and their residents' invited guests.

General Use: means any swimming, spa, wading, or spray pool regulated under WAC 264-260 not meeting the definition of a "limited use pool."

- Also includes a facility that would meet the definition of "Limited Use Pool" during the times that organized programs are provided to the general public, such as swimming or diving lessons, swim meets, or exercise classes.

Code References

Washington Administrative Code, Chapter 246-260

Recreation Water Facilities

<https://app.leg.wa.gov/wac/default.aspx?cite=246-260&full=true>

Washington Administrative Code, Chapter 246-262

Recreational Water Contact Facilities

<https://app.leg.wa.gov/wac/default.aspx?cite=246-262&full=true>