FILMING PERMIT FOR SKAGIT COUNTY ROADS

*Please submit with all required items **7** days prior to event*

The Applicant, _____,

requests that Skagit County Public Works permit the use of the following Skagit County Roadway(s):

_____ _____

_____ _____

_____ _____

_____ _____

for the Filming of _____.

The Filming Event will take place on the _____ of _____, 20_____,

between the hours of _____ am / pm and _____ am / pm.

Staging for the Event will be located at _____ and will include sufficient off-street parking for all participants.

The Applicant must include in this application packet **Proof of Liability Insurance** for a minimum of **$1,000,000.00** naming **Skagit County, 1800 Continental Place, Mount Vernon, WA 98273** as an additional insured for the event. The Applicant must further include an **Area Map** for the Filming Event.

By signing this agreement, the Applicant agrees to the following filming guidelines:

1. Applicant will reimburse Skagit County Public Works Department for all expenses incurred by the Public Works Department and by the Skagit County Sheriff's Department for this Event. These expenses include our direct labor and equipment charges if either is necessary to provide traffic control and sign installation for your filming.

2. Applicant must obtain liability insurance in an amount not less than $1,000,000 and name Skagit County specifically as an insured in the policy with the same company, which insures the Seattle Film Institute or by an endorsement to an existing policy.

3. Skagit County, its officers and employees, shall be indemnified and held harmless against any claims, losses, or damages for property damage, or for injury to or death of any persons.

4. In the event that any party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the parties hereto agree that any such action or proceedings shall be brought in a court of competent jurisdiction, situated in Skagit County, Washington

5. Representatives of your organization will speak with representatives of Skagit County Public Works and the Skagit County Sheriff's Department (if the Sheriff's Department's assistance is deemed necessary by Public Works) prior to the event to work out details, (time of day, traffic control procedures, and any other safety concerns), for the filming.

6. Filming operations may delay traffic for no more than 15 minutes at a time. Traffic must be allowed through the project area for a 15 minute time period before delaying traffic for another take - following each 15 minute closure. The maximum time allowed for filming from the first road closure to the last will be 4 hours. The use of pyrotechnics and explosives are prohibited.

7. No standing water will be allowed to remain on the road surface when traffic is permitted through the project area.

8. A copy of this (approved) permit must be kept onsite and available for viewing during all filming operations.

Please indicate your agreement by countersigning and returning the enclosed copy of this Filming Permit Application. If you have any questions or concerns, please contact Traffic Engineering at **360-416-1400** between the hours of 7:30 a.m. and 4:30 p.m. or email **traffic@skagitcountywa.gov**. Please contact the Traffic Unit of the Skagit County **Sheriff's Office** for Deputy assistance at **360-416-1911**.

_____
Applicant Signature *

_____
Date of Application *

_____
Applicant Name*

_____
Film Organization*

_____
Address*

_____
City, ST, Zip*

_____
Phone*

_____
Email *

**Required information*

_____
Tom Weller, P.E. County Engineer

_____
Don McDermott, Skagit County Sheriff

_____
Transportation Programs Technician

_____
Approval Date

For Office Use Only

- ☐ *Proof of Insurance $1,000,000 min.*
- ☐ *Completed & Signed Application*
- ☐ *Sheriff's Signature*
- ☐ *Director's Signature*